

# Your Mission

To place an order: call Vital Signing, Inc.® at (951) 343-3131 or visit our web site at [www.VitalSigning.com](http://www.VitalSigning.com). There you can place orders, check on status, track packages or download our fax ready form. After your order is received, an experienced signing agent is located and your work order is coordinated. A computer generated work order confirmation will be provided to you. Our signing agent also receives a similar work order with all pertinent information. Our staff will follow the process until your documents are signed, sealed and delivered.

Please call Vital Signing, Inc.® at (951) 343-3131 to speak with one of our representatives who can give you more information and answer any questions you may have. We look forward to working with you.



**Vital Signing, Inc.®**  
Nationwide Signature Service



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**Corporate Office:**  
5905 Brockton Avenue  
Riverside, CA 92506-1864  
**Tel:** (951) 343-3131 ♦ **Fax:** (951) 343-3139  
Offices in Miami, FL & Lima, Peru  
Satellite Offices in NY & AZ



# Our Mission

Vital Signing, Inc.® is a service oriented company, providing experienced signing agents, appointment scheduling and document delivery services for all your VITAL documents. In today's fast pace marketplace, we will help your company make money.



Vital Signing, Inc.® has developed a sophisticated computerized system that allows us to instantly locate any one of our 16,000 plus experienced notaries public nationwide. Our goal is to provide exceptional service for your entire document signing needs, anywhere, anytime. Vital Signing, Inc.® is there every step of the way, to make sure your documents are signed, sealed and delivered.

At Vital Signing, Inc.® we strive for the utmost in professionalism, and will accept nothing less from our signing agents.

# Services

- ◆ **Nationwide**
- ◆ **Offices in CA & FL**
- ◆ **Satellite Offices in NY & AZ**
- ◆ **International Office in Lima, Peru**
- ◆ **Experienced Notaries & Attorneys**
- ◆ **Quality Control**
- ◆ **Email Support**
- ◆ **Electronic Notification**
- ◆ **Latest Technology**
- ◆ **Same Day Service**
- ◆ **24 / 7 Customer Support**
- ◆ **Office Hours 4:30am-11pm (PST)**



# VitalSigning.com

Vital Signing, Inc.® has developed our web site to be an essential tool for our clients and notaries.

## Online Tools:

- ◆ **Web Orders**
- ◆ **Status**
- ◆ **Document Tracking**
- ◆ **Forms**

Vital Signing, Inc.® believes the web will always be moving forward and we will be moving forward with it .



Vital Signing, Inc.® is a member of the following organizations

